



1. AMCS applications available at <https://amcs.asdk12.org>

Requirements:

- Junior or senior status in year applying for
- Complete application packet:
 - ✓ Demographics form
 - ✓ Student essays
 - ✓ Student expectations
 - ✓ Parent guardian page
 - ✓ Liability form
 - ✓ Release of information form (UAA)
 - ✓ Authorization to Release Records (UAA)
 - ✓ Secondary Student Parent Agreement (UAA)
- Request and receive recommendations:
 - ✓ Teacher
 - ✓ Counselor
- Complete testing and print-out score reports:
 - ✓ Testing information can be found at <https://amcs.asdk12.org/applynow/testingopportunities/>
 - ✓ Accuplacer: Signup online for proctored test session
 - ✓ Aleks: See *UAA AMCS ALEKS Guide* for step-by-step online directions



2. Submit completed application and all materials by priority deadline, Mar. 1 (Nov. 1 for spring)

Applications can be submitted in person or mailed Attn: AMCS to:

Reception desk at
Chugiak-Eagle River Campus
10928 Eagle River Road, Suite 115
Eagle River, AK 99577



3. Student will receive a decision letter emailed on Mar. 31 (Nov. 30 for spring) or the nearest weekday after.



4. Acceptance of decision: Students are instructed to indicate their decision to attend or not attend AMCS within three business days of the initial acceptance letter.



5. Following acceptance of the offer of admission:

- Contact UAA-CERC at 786-7600 to make an advising appointment.
- Withdraw from home high school at the end of the term.
- Complete the following registration paperwork:
 - ✓ New-to-ASD:
Registration packet and meeting with AMCS Registrar Kathy Morales (742-2708 or morales_kathleen@asdk12.org)
 - ✓ Current ASD student:
Complete the online registration process (fall entrants only during the regular ASD registration window(s))



ALASKA MIDDLE COLLEGE SCHOOL



6. Registration on UA Online:

- UAA-CERC will notify students of registration dates and process during the advising appointment if registration is not open yet.
- Students **MUST** register for their classes on UA Online. Advising **DOES NOT** complete the UA Online enrollment step.



7. Student will receive a schedule for high school classes at AMCS (early August for fall entrants and following UAA advising for spring entrants).



8. Single class enrollment at home high school (if applicable):

- Single class enrollments are permitted, but often difficult to schedule.
- Students will need their college and AMCS high school schedules before applying for a single class enrollment.
- Transportation is the responsibility of the student and parent/guardian.
- During boot camp and finals, students will be required to miss a significant number of classes at their home high school.



9. Mandatory Preview Night: For fall entrants only (two options in August).



10. Fall Boot Camp will be the first week of school for ASD (8:40 a.m.–12:45 p.m. daily):

- One day will include a field trip to main campus where students will visit the bookstore to pick up their text books for the semester.



11. Transportation to AMCS is provided through the King Career Center (KCC). Students may ride their assigned bus to their home school, then ride the bus to KCC, and finally ride the AMCS bus to reach campus.

- KCC to AMCS, departs 8:10 a.m.
- AMCS to KCC, departs 12:50 p.m.
- AMCS to regional drop-off routes (determined by student need), departs 3:45 p.m.



12. Students seeking accommodations for a disability should contact UAA Disability Support Services at 786-4530.



UNIVERSITY of ALASKA
ANCHORAGE™



Anchorage School District
Educating All Students for Success in Life

www.asdk12.org